



application for employment as a trade trainer

1. school and position

Name of School

Position of

Primary

Secondary

Permanent

Temporary

Full-time

Part-time

Casual

2. personal details

Surname

Given name/s

Title

D.O.B

Sex

Former names (if applicable)

Address

Postcode

Address for correspondence

Postcode

Private Phone

Work Phone

Mobile Phone

Email

Country of Citizenship

Australian Resident

Yes

No

Church currently attending

How long

WWCC Clearance No

Time Period





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3. education

secondary education

Highest Award	School Attended	Year of Award

tertiary education (including current incomplete courses)

Name and Location of Institution	Years of Attendance	Award Conferred	Years of Attendance

4. employment history - present

Name of Employer

Address of Employer

Postcode

Name of Manager

Commencement Date

Current Position

Other Position(s) Held
with Present Employer

Current Salary





4. employment history

past employment (in reverse order from most recent employer)

From	To	Name and Address of Employment	Employment Status	Years Completed*

* Where part-time teaching is listed, please note your FTE load.

* Part-time and casual teaching will only be included in calculation of service where appropriate evidence is supplied.

5. employment screening

Teaching positions are child-related employment. Child protection legislation requires preferred applicants to be subject to employment screening.

Have you ever had your registration, licensing, or classification as a teacher or any other entitlement to teach cancelled or suspended or withdrawn in Australia or any other country? Yes No

Have you ever been refused registration, accreditation, licensing, or classification as a teacher in Australia or any other country? Yes No

Have you ever been dismissed or asked to resign as a teacher in Australia or any other country? Yes No

Have you ever (or are you currently) the subject of disciplinary proceedings (or any action that might lead to such proceedings) in relation to your employment in Australia or any other country? Yes No

Have you ever been convicted of an offence carrying a penalty of imprisonment? Yes No

If you have answered Yes to any of the above questions, please attach details.





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6. declaration

Do you have any illness/injury/health problem that may render you unable to carry out the inherent requirements of the position?

Yes

No

If you have answered Yes to the above questions, please attach details.

I certify that the information provided by me in this application form is complete and correct in every detail, and I understand that deliberate inaccuracies or omissions may result in non-acceptance of this application and/or the termination of any employment that may be offered.

Signature

Date

7. attachments

Listed below are documents relevant to your application. Please submit copies that have been verified as true copies of the original by the either a Justice of the Peace or a Solicitor.

Please note that copies are required of all applicable documents. Please tick where attached.

1. '100 point' proof of identity (e.g. passport, birth certificate & licence/Medicare card)
2. Proof of citizenship / Australian residency (e.g. birth certificate, passport, visa)
3. University or College final transcript of academic results indicating eligibility for Award
4. Teaching Qualification
5. Other Degrees, Diplomas or Certificates including First-Aid Certificate (if applicable)
6. Statement(s) of service showing:
 - a) commencement dates
 - b) termination dates
 - c) whether service was full-time or part-time or casual
 - d) for part-time or casual service, details of hours/days worked
7. Working with Children Check Clearance number
8. Details of any relevant employment screening matter
9. Details of any relevant illness/injury

If using a web based mail program, you will need to save this PDF and attach it separately to return, email to: info@tradesnorwest.nsw.edu.au

Please return my documents, as appropriate, if my application is unsuccessful.

Building the right foundation Isaiah 33:6

www.tradesnorwest.nsw.edu.au