



trades
norwest
ANGLICAN SENIOR COLLEGE

POSITION DESCRIPTION

CLASSROOM FACILITATOR / GENERALIST TEACHER

Specific responsibilities:

Teaching

- Prepare teaching programs in accordance with Stage 6 requirements of the NSW Board of Studies
- Teach using an integrated teaching program covering a range of subject areas such as English Studies, General Maths 1, Computing Applications, Work Studies and Industry Based Learning
- Teach cooperatively in a team-teaching environment
- Teach using a variety of methods taking into account the learning differences of individual students
- Prepare and maintain on-line learning resources for students and for use in the classroom
- Maintain teaching programs in a digital environment

Administration

- Set, mark and collate assessment tasks as required
- Maintain accurate records of student attendance and assessment in the College database
- Supervise students as required including cover for other absent teachers
- Supervise students outside the classroom
- Attend staff meetings and attend and report on educational conferences and other professional development activities
- Assist in organising co-curricular and service activities

Pastoral Care

- Provide regular reporting on student progress to students and parents using the College on-line database portal
- Establish and maintain good working habits and discipline in classrooms and throughout the College that uphold the College standards and expectations
- Mentor students whilst they on site at the College and as apprentices in their workplace and whilst they undertake their trade training
- Participate in the wider life of the College, including monitoring playground duty

Desirable qualities:

A teacher at Trades Norwest Anglican Senior College should be to demonstrate:

- Alignment with the Philosophy of Education of the Sydney Anglican Schools Corporation
- An active commitment to the Christian faith
- An ability to relate to (predominantly male) 15-18 year old adolescent students
- Understanding of how to work with disengaged students and those needing learning support
- Enthusiasm and passion for teaching
- An ability to create interesting and engaging on-line teaching experiences
- Ability and willingness to work as a team member
- Enthusiasm to pursue continuing professional development